



**Mayor Robert Jakubowski**  
Director of Public Works, Parks, and Buildings

**Commissioner Robert O. Lee**  
Director of Public Safety and Affairs

**Commissioner Jeffrey Whitman**  
Director of Revenue and Finance

## Agenda

Caucus Meeting

April 2, 2024  
5:00 p.m.

**\*\*Public Notice\*\***

Topic: Borough of Audubon Caucus Meeting  
April 2, 2024 05:00 PM Eastern Time (US and Canada)  
Join Zoom Meeting

**Meeting ID: 349 802 0449**

**Passcode: Audubon**

### MEETING CALLED TO ORDER

1. **OPENING STATEMENT:** “Notice of this meeting has been provided in a legal notice published in the Courier Post and The Retrospect and posted in accordance with Title 10 of the New Jersey Statutes Annotated, specifying a 5:00 pm meeting time and that formal action may or may not be taken at all Caucus and Commissioners’ Meetings.”
2. **FLAG SALUTE /EXIT DESIGNATIONS**
3. **ROLL CALL**
4. **MOTION TO APPROVE THE MEETING MINUTES:**

Commissioner Meeting Minutes – March 19, 2024

*Motion by:*

*Second by:*

*All in Favor*

### 5. **ORDINANCES FOR ACTION:**

- **2024-01** Ordinance of the Borough of Audubon, County of Camden, and State of New Jersey Amending Chapter 62, Traffic and Vehicles in the Code of Borough of Audubon – First Reading – March 5, 2024 (Handicapped parking space – 25 Oswego) Public Hearing/Second Reading – April 2, 2024

*Motion to Open:*

*Second by:*

*All in Favor*

*Motion to Close:*

*Second by:*

*All in Favor*

*Motion to Approve:*

*Second by:*

*Roll Call Vote*

- **2024-03** Calendar Year 2024 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank.  
First Reading-April 2, 2024 – Second Reading-May 21, 2024

*Motion by:*

*Second by:*

*Roll Call Vote*

## 6. RESOLUTIONS FOR ACTION:

- **2024-57** Authorizing Increasing Deferred Local School Tax  
*Motion by:*                      *Second by:*                      *Roll Call Vote*
- **2024-58** Authorizing Self-Examination for 2024 Municipal Budget  
*Motion by:*                      *Second by:*                      *Roll Call Vote*
- **2024-59** Resolution Introducing the 2024 Municipal Budget-Public Hearing, May 21, 2024  
*Motion by:*                      *Second by:*                      *Roll Call Vote*
- **2024-60** Resolution Certifying the Audubon Board of Commissioners Compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”  
*Motion by:*                      *Second by:*                      *Roll Call Vote*
- **2024-61** Resolution Authorizing the Borough Engineer to make Application for a Congressionally Directed Spending Application Grant Agreement for FY 2025 for Merchant Street Sanitary Sewer Project  
*Motion by*                      *Second by:*                      *Roll Call Vote*

## 7. DEPARTMENTAL REPORTS:

- Borough Administrator
- Assistant Superintendent of Public Works
- Chief Financial Officer
- Borough Clerk’s Office
- Tax Collector
- Tax Assessor
- Police Chief
- Fire Chief
- OEM
- EMS
- Municipal Court
- Construction Code/Zoning
- Engineer
- Solicitor
- Library

- Rec Center
- Sustainable Audubon

- COMMISSIONER LEE REPORT
- COMMISSIONER WHITMAN REPORT
- MAYOR JAKUBOWSKI REPORT

7. **OPEN SESSION:**      *Motion To Open*  
    *Motion by:*                              *Second by:*                              *All in Favor*

*Motion To Close*  
    *Motion by:*                              *Second by:*                              *All in Favor*

8. **CLOSED SESSION (If Necessary):**

*Motion by:*                              *Second by:*                              *All in Favor*

9. **ADJOURNMENT:**      *Motion by:*                              *Second by:*                              *All in Favor:*